

MEETING MINUTES
GROVE CITY STREET & DRAINAGE UNIT ADVISORY COMMITTEE
October 16, 2013 – Regular Meeting
1:00 p.m. – Building Construction Services Conference Room

Attendees: Ernie Ferguson, Audrey Shinske, and Carolyn Spradlin

Absent: Patricia Samuels (excused)

County: Judith Nothdurft, Gregg O'Connor, and Sandy Wright

Guests: Sign-in sheet attached

Meeting was called to order at 1:05 p.m. A quorum was present.

The minutes from June 5, 2013 were unanimously approved as written.

Unfinished Business:

- Grove City Entrance Signs

1. Relocation - Ms. Shinske and Mr. Slade from Maintenance & Operations (M&O) will meet after this meeting to discuss a possible relocation for the Entrance Sign near Ann Dever Park. There is a piping job pending completion in this area. The sign is only printed on one side and will have to be placed at an angle.
2. Solar Lighting – There was discussion regarding the types of lights and what options the Committee would like. The Committee agreed it should be an industrial grade light that is tamper proof and partially buried. Mr. O'Connor will research and report back.

- Walking Park

1. Irrigation – There was discussion regarding the well and irrigation for the park. Ms. Shinske made a motion to install a shallow well in the Grove City Walking Park with a drip and bubbler irrigation system; motion was seconded by Ms. Spradlin and passed unanimously.
2. Landscape Maintenance Contract – There was discussion regarding combining the landscaping and irrigation into one contract or to have separate contracts. Mr. O'Connor will follow up with the Purchasing Department for a recommendation on the best option and report back.
3. Broken Light – The broken light has been repaired. There was discussion regarding new graffiti on the Gazebo and light poles. Ms. Nothdurft and Mr. Slade will follow-up with the Facilities, Construction & Maintenance Department.

- Grove City Waterway – There was discussion regarding forming an Advisory Committee for the existing Grove City Waterway Unit. Mr. Donovan, a Grove City resident expressed interest in this. Ms. Nothdurft conveyed that before a new MSBU Advisory Committee can be formed, public outreach to the property owners would be required. Also, the waterways would have to be dedicated to and accepted by the County. The Ordinance will have to be modified to form a committee. There was discussion to include four additional waterways on the east side of Placida Rd. Ms. Nothdurft will follow up with the County Attorney's Office regarding the next steps and forward the information to the Committee and Mr. Donovan.

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New Business:

- Activity Report – The report was distributed for review and questions.
- Directional Sign – When the electrical was redone at the Placida Rd. and San Casa intersection, the directional sign became partially hidden behind the electric. The Committee requests that the sign be relocated so its view is unobstructed.
- Flooding – The south side of Florida St. where the vacant properties are doesn't drain properly. It was reported to M&O and put on the list to investigate after October 1, 2013. The Committee wants to know if swales can be installed. Mr. Slade will check the area and report back.
- Walking Park Dedication – The Committee is interested in a Park Dedication Ceremony possibly in March. Mr. Ferguson will represent the MSBU and head up a committee for organizing the event. He will work with volunteers and the Grove City Civic Association. Ms. Nothdurft will research which department should be contacted for assistance with the event. The Committee would like the County Commissioners to attend.
- Sunshine Law – There was discussion regarding the Sunshine Law and its limitations and requirements.
- Signage - There was discussion regarding the installation of a Park Parking sign to show that there is parking available behind the park. Ms. Nothdurft will follow up with the Sign & Marking Department.
- Mr. O'Connor will schedule a meeting with Ms. Samuels regarding landscaping.

The next meeting is scheduled for Tuesday, January 21, 2014 at 2:00 p.m.

The meeting adjourned at 2:51 p.m.

Submitted by:



Sandy Wright
Public Works Department

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